**Pandemic Supplement (2/17 Version)**

This is a list of changes necessary to accommodate the pandemic. As the situation evolves, we must all be flexible to succeed. I reserve the right to change the schedule, grading policies, mode of instruction, etc., as conditions change.

**In-Person Protocols**

Per University policy, you must wear a mask to class. On the first day, you will pick your seat for the entire semester, so that we have a seating chart for contact tracing. If the University declares a snow day or shuts down the lecture hall for cleaning, we will have class on Zoom.

Regularly scheduled office hours will be held in Purnell 326. Appointments made for different times may be held in person or on Zoom.

If the University switches to all-online instruction, you will receive further instructions.

**Illness Protocols**

Do **NOT** come to class if you feel sick. Let me know, and follow guidance from Student Health Services. If you just have a cold, get the notes from someone. If you are placed in quarantine, let me know and I will simulcast the class in Zoom. At that point I may start taking attendance; **ONLY** those in quarantine are excused from attending in person.

**Technology Issues**

You should have already received an e-mail with a link to a survey about your access to technology. If you did not receive it, let me know.

Any handouts for class will be distributed via the course Web site. You will be notified so that you can print them out and bring them to class if you wish.
Labs

Because of the pandemic, we must use the Bloomberg terminals remotely. I will post videos introducing certain commands, and you will be given a lab assignment to complete. I will end class early on days when I distribute the labs so you have time to watch the videos.

There are only a limited number of licenses which can be used at once. Though you should be able to log in at any time, the following times have been reserved for you:

- Last Name A–L: Saturdays, 10 am to 1 pm
- Last Name M-Z: Sundays, 10 am to 1 pm

Since the labs can be easily completed on a computer, you will submit them via Canvas. Homework assignments will be submitted by hand.